

PUBLIC NOTICE

Sheffield 11.8.21 Min & Claims

COUNCIL PROCEEDINGS

REGULAR SESSION MINUTES-UNAPPROVED

MONDAY, NOVEMBER 8TH; 7:00PM

The Sheffield City Council Regular Session was called to order at Sheffield City Hall by Mayor Scott Sanders, at 7:04PM on Monday, November 8th, 2021. Council Members in attendance were Dave Smit, Brad Mulford and James Robbins, with Nick Wilson absent. Also, in attendance was Pat Nuehring, Public Works Director, John Columbo, Zoning Administrator, Brad Gardner, Police Chief, and Bonnie Theis, Library Board.

Mayor Sanders led the Pledge of Allegiance.

Smit made a motion to approve the agenda and Mulford seconded the motion and it was approved with Wilson absent.

Mayor Sanders announced that it was the time and place for the public comment. There was none.

Smit motioned to approve the consent agenda, Robbins seconded the motion and it was approved with Wilson absent. Those items approved in the consent agenda were: 10/11/21 Regular Session Minutes, 10/25/21 Special Session Minutes, November 2021 Bills and October 2021 Finance Report.

Mayor Sanders asked the department heads to give brief updates to the council. The Police Chief stated that accepting applications was closed and it has been narrowed down to 12 candidates; testing will be on Nov 13th with interviews to follow. Mayor Sanders and Councilman Robbins will be in on the interview. PW Director stated that winterizing prep and all winterizing is done. The City Clerk stated that MetroNet will have the cabinet in, in the next 2-3 weeks and MidAmerican has the poles ready to go, with an end time frame of early summer. A Library Board member spoke on Jessica attending a concert and that the Sex Offender Policy has been approved by Eric Simson. The mayor spoke about the Leadership Workshop that he and the city clerk went to. He spoke of the upcoming special session on Tuesday, Nov 16th at 6:30pm for the filing of the vacant council seat. Applications will be taken until Monday, Nov 15th at 4:30pm.

New Business

- Mulford motioned to approve the 2021 snow removal contract with Iowa Drainage. Robbins seconded it and it was approved with Wilson absent.

- Smit motioned to approve the purchase of fuel tanks from Consolidated. Mulford seconded it and it was approved with Wilson absent.

- There was discussion on forming the hiring committee for the open police position, Mayor Sanders and Councilman Robbins along with the Police Chief.

- There was discussion on forming the hiring committee for the open Public Works position, Mayor Sanders and Councilman Robbins along with the Public Works Director.

- Mulford motioned to approve a sign on C-13 outside city limits stating the Jake Brake Ordinance. Robbins seconded it and it was approved with Wilson absent.

- Mulford motioned to approve 1st Reading & Adopt ordinance #146; Smit seconded it and it was approved with Wilson absent. Smit motioned to waive the 2 nd reading; Robbins seconded it and it was approved with Wilson absent. Mulford motioned to waive the 3rd reading; Robbins seconded it and it was approved with Wilson absent.

- Robbins motioned to approve 1st Reading & Adopt ordinance #147; Smit seconded it and it was approved with Wilson absent. Smit motioned to waive the 2 nd reading; Mulford seconded it and it was approved with Wilson absent. Robbins motioned to waive the 3rd reading; Smit seconded it and it was approved with Wilson absent.

- Robbins motioned to approve John Columbo to replace Val Borseth on the planning and zoning committee. Mulford seconded it and it was approved

with Wilson absent.

- Robbins motioned to approve the CY2022 health insurance with True North. Mulford seconded it and it was approved with Wilson absent.

Council Comments – None.

Robbins motioned to adjourn, Mulford seconded the motion and it passed with Wilson absent. Adjournment at 8:05pm.

Ashley L. Francis, City Clerk

Scott Sanders, Mayor

Bills to be Paid for November 2021

Vendor	Description	
aetna.....	EAP Benefits	\$21.90
AgSource Laboratories.....	Water Testing	\$799.50
Card Services.....	Supplies	\$631.75
CNA Surety.....	Insurance.....	\$655.00
D & L Sanitation.....	September Garbage Service	\$195.50
Dept of Treasury.....	Federal Tax Fee	\$251.65
Great America.....	City Hall Copier.....	\$141.22
Hach.....	Water Chemicals	\$33.18
Hawkins.....	Water Chemicals	\$823.04
IMWCA.....	Workman's Comp, Installment 5.....	\$1,036.00
Martin Marietta.....	Rock.....	\$648.77
Mediacom.....	CH utilities - Oct.....	\$227.47
MidAmerican Energy.....	Utilities.....	\$5,089.82
Modern Marketing.....	PD - Training material	\$267.60
Municipal Supply Inc.....	Water Meters.....	\$1,274.00
NIACC.....	Water Class	\$60.00
Payroll.....	October Payroll Expenses	\$29,165.59
Payton Plagge.....	October 2021 Mowing.....	\$3,000.00
T-Mobile.....	Burn Site Camera	\$15.00
T-Mobile.....	PD Phones	\$81.05
United Bank & Trust.....	Internet Banking Fees.....	\$20.00
US Cellular.....	PW Cellphone.....	\$124.67
Workforce Solutions.....	Law Enforcement Conference	\$150.00
West Fork Community Schools	Repair Road for new culvert - 255th St.....	\$1,550.00
		\$46,262.71
Revenues for October 2021.....		
General Fund.....		\$117,616.57
Main Street Flag Program.....		\$70.00
Road Use Tax Fund.....		\$12,552.54
Employee Benefits Fund.....		\$41,867.58
Emergency Fund.....		\$724.66
Local Option Sales Tax Fund.....		\$8,980.85
TIF.....		\$31,282.17
Debit Service Fund.....		\$9,144.51
Water.....		\$12,884.72
Sewer.....		\$21,797.27
Storm Sewer.....		\$1,046.26
Total.....		\$257,967.13
Expenditures for October 2021.....		
General.....		\$32,192.88
Road Use Tax.....		\$4,749.10
Employee Benefits.....		\$6,495.29
Water.....		\$13,670.33
Sewer.....		\$9,221.79
Storm Water.....		\$120.30
Total.....		\$66,449.69