

**PUBLIC NOTICE**  
**Sheffield Min & Claims 8.9.21**

**COUNCIL PROCEEDINGS**  
**REGULAR SESSION MINUTES-UNAPPROVED**  
**MONDAY, AUGUST 9TH; 7:00PM**

The Sheffield City Council Regular Session was called to order at Sheffield City Hall by Mayor Scott Sanders, at 7:02PM on Monday, August 9th, 2021. Council Members in attendance were Jill Peterson, Nick Wilson, Brad Mulford and James Robbins; Dave Smit was absent. Also, in attendance was Pat Nuehring, Public Works Director, Police Chief Brad Gardner and Library Board President Nathan Pralle.

Mayor Sanders led the Pledge of Allegiance.  
Wilson made a motion to approve the agenda and Robbins seconded the motion and it passed unanimously with Smit absent.

Mayor Sanders announced that it was the time and place for the public comment. The council heard from a concerned resident regarding the complaint that was brought forward in June council meeting. The council stated they had spoken with the officer on this matter.

Robbins motioned to approve the consent agenda, Peterson seconded the motion and it was approved with Smit absent. Those items approved in the consent agenda were: 07/12/21 Minutes, August 2021 Bills, July 2021 Finance Report, Casey's ABD License and West Fork Wharf's ABD License.

Mayor Sanders asked the department heads to give brief updates to the council. Police Chief Gardner stated the calls for service were down 17% from 2020. PW Director stated the pool inspection passed. They are also doing some work at the lagoon. The City Clerk stated that the election period was coming up, August 23rd-Sept 16th. There are two council openings and the mayor. She also stated that clerk school went well in July. The Library Board President stated the Summer Reading Program has gone well. He also stated that new elections had happened with Nathan staying as the President.

**New Business**

Robbins motioned to approve the WF Pantry's request to close 1/2 block in front of Gilman from 2-4 on Sun, Aug 29th. Wilson seconded it and it was approved unanimously with Smit absent.

Wilson motioned to approve the closure of the blocks around the city park, S 5th St, S 6th St, and Sherman St, for People in the Park activities on Sat, Aug 21st. Mulford seconded it and it was approved unanimously with Smit absent.

Wilson motioned to approve a library grant transfer of \$2500 to the library savings account. Mulford seconded it and roll call was as follows, Ayes: Peterson, Wilson, Mulford and Robbins. Absent: Smit Mayor Sanders declared the resolution approved, adopted, and numbered 22-3.

Robbins motioned to approve the destruction of certain records of the City of Sheffield. Peterson seconded it and roll call was as follows, Ayes: Peterson, Wilson, Mulford and Robbins. Absent: Smit Mayor Sanders declared the resolution approved, adopted, and numbered 22-2.

Wilson motioned to approve 1st Reading & Adopt ordinance #145; Robbins seconded it and it was approved unanimously. Wilson motioned to waive the 2nd reading; Robbins seconded it and it was approved unanimously. Peterson motioned to waive the 3rd reading; Mulford seconded it and it was approved unanimously with Smit absent.

It was discussed that John, Brad and Ashley with speak to the homeowner of 312 N 3rd st on getting the home back in check with the ordinances.

Wilson motioned to approve 15 new police policies. Mulford seconded it and it was approved unanimously with Smit absent.

It was discussed to look into a Jake-brake ordinance. The council would like more investigation done before this moves forward.

Main Street parking was discussed for a summer vs winter time schedule. The apartment buildings need more permanent parking; South 2nd St can be used as an option until this can be done.

**Council Comments – None.**

Peterson motioned to adjourn, Mulford seconded the motion and it passed unanimously. Adjournment at 8:57pm.

*Ashley L. Francis, City Clerk*

*Scott Sanders, Mayor*

Bills to be Paid for August 2021

Vendor .....	Description .....	Amount .....
AgSource Laboratories .....	Testing .....	\$693.00

Bill Lahner .....	Sickle Mower .....	\$700.00
Brown Supply .....	sewer and street supplies .....	\$60.00
Card Services .....	Supplies .....	\$598.53
Creative Product Source, Inc. ....	PD Activity Cards .....	\$218.34
D&L Sanitation .....	July Garbage Services .....	\$195.50
Dan Fields .....	Reimbursement - Building Maint. ....	\$54.68
Deano's Road Dust Control .....	9400' Dust Control .....	\$4,230.00
Francis, Ashley .....	Mileage clerk school in Ames .....	\$254.02
Franklin Co Environmental Health Inspection ..	Pool Inspection .....	\$315.00
Franklin Rural Electric Cooperative .....	Electricity .....	\$74.80
Great America .....	City Hall Copier .....	\$134.65
Hach .....	Water supplies .....	\$69.29
Hampton Hardware .....	sewer .....	\$40.19
Hawkins .....	Water & Pool Chemicals .....	\$5,526.23
Hefty Seed .....	Chemical .....	\$245.00
Helps Drain & Septic Service .....	Sewer work .....	\$300.00
Hewitt Wholesale .....	Pool Concessions .....	\$487.21
IMWCA .....	Workman's Comp, Installment 2 .....	\$1,036.00
Iowa DNR .....	Annual NPDES wastewater permit .....	\$210.00
Iowa One Call .....	One Calls .....	\$414.00
Jon's Auto .....	PD car oil change & PW truck a/c .....	\$232.07
Jamie Robbins .....	City Hall Cleaning - May, June, July .....	\$300.00
Martin Marietta .....	Rock .....	\$1,035.99
Macy Dirksen .....	pool ice packs .....	\$6.99
Mediacom .....	CH utilities .....	\$228.29
Menards .....	Supplies .....	\$144.25
Mid American Publishing .....	Publications .....	\$150.61
Mid American Energy .....	Utilities .....	\$9,342.17
Murphy's Heating & Plumbing .....	CH Plumbing .....	\$92.68
North Central Building Supply .....	Sewer supplies .....	\$389.78
NuWay-KH Cooperative .....	PD & PW Fuel .....	\$1,192.96
Office Elements .....	office supplies .....	\$80.90
Payroll .....	July Payroll Expenses .....	\$37,609.77
Payton Plagge .....	July 2021 Mowing .....	\$4,500.00
Petty Cash - City Hall .....	Postage .....	\$65.35
Simmering-Cory Iowa Codification Update with new ordinances .....		\$529.00
T-Mobile .....	Burn Site Camera .....	\$15.00
T-Mobile .....	PD Phones .....	\$81.05
Tyler Letellier .....	Reimburse camping .....	\$24.00
United Bank & Trust .....	Internet Banking Fees .....	\$20.00
US Cellular .....	PW Cellphone .....	\$124.78
USPS .....	Postage .....	\$500.00
West Fork Little League .....	Freeze Pops .....	\$60.95
Ziegler Cat .....	Backhoe repairs .....	\$5,504.42
Total .....		\$77,714.85
<b>Revenues for July 2021</b>		
General Fund .....		\$13,938.41
Road Use Tax Fund .....		\$19,742.65
Employee Benefits Fund .....		\$311.43
Emergency Fund .....		\$77.96
Local Option Sales Tax Fund .....		\$8,881.17
Capital Improvement Fund .....		\$3.96
TIF .....		\$244.24
Debit Service Fund .....		\$483.08
Perpetual Care Fund .....		\$125.20
Water .....		\$11,117.59
Sewer .....		\$21,531.50
Storm Sewer .....		\$1,021.06
Total .....		\$77,478.25
<b>Expenditures for July 2021</b>		
General .....		\$47,241.16
Main Street Flag Fund .....		\$106.69
Road Use Tax .....		\$9,097.24
Employee Benefits .....		\$8,265.14
Water .....		\$15,184.30
Sewer .....		\$10,276.74
Total .....		\$90,171.27