

PUBLIC NOTICE
Sheffield 4.12.21 Min & Claims

COUNCIL PROCEEDINGS
REGULAR SESSION MINUTES-UNAPPROVED
MONDAY, APRIL 12TH; 7:00PM

The Sheffield City Council Regular Session was called to order at Sheffield City Hall by Mayor Scott Sanders, at 7:01PM on Monday, April 12th, 2021. Council Members in attendance were Nick Wilson, Dave Smit, Brad Mulford and James Robbins. Absent was Jill Peterson. Also, in attendance was Pat Nuehring, Public Works Director and Police Chief, Brad Gardner.

Mayor Sanders led the Pledge of Allegiance.
Smit made a motion to approve the agenda and Mulford seconded the motion and it passed unanimously.

Mayor Sanders announced that it was the time and place for the public comment. There was none.

Robbins motioned to approve the consent agenda, Wilson seconded the motion, and it was approved unanimously. Those items approved in the consent agenda were: 3/8/21 Minutes, April 2021 Bills and March 2021 Finance Report.

Mayor Sanders asked the department heads to give brief updates to the council. Police Chief Gardner stated training had started on the TAC-10 admin side. He was also working with the city clerk on an ICAP grant for new vests. PW Director stated they were working on hauling rock and prepping for Spring. Orange Ave is currently closed due to the road condition. Mid-American will be in town putting up new poles. The City Clerk was working on using software to more capabilities that are now available. Mayor Sanders talked about the new Junior Fire Department program that is available.

Old Business
Regarding 112 Gilman, Sanders updated that we are still waiting for the meeting that reviews the grant applications to happen and then we will know if we were approved for the grant.

New Business
The public hearing on re-zoning the parcel #0304328039, Borst 2nd lot 1 Blk 8 Parcel D from residential to commercial was discussed with John Columbo, Zoning Administrator, and Fred Retz in attendance. John was there on behalf of the Zoning Committee and Fred spoke to contest the re-zoning. Robbins motioned to approve the re-zoning. Smit seconded and the motioned carried with Wilson abstain.

Mayor Sanders spoke about the clean out of the ditch on Orange Ave. Mulford motioned to approve. Robbins seconded it and it was approved unanimously.

Applications for life guards were reviewed and all seven applicants were hired with up to 10 lifeguards that can be hired. Robbins motioned to approve. Smit seconded it and roll call was as follows, Ayes: Wilson, Smit, Mulford, and Robbins. Absent: Peterson. Mayor Sanders declared the resolution approved, adopted, and numbered 21-33.

Application for the pool manager was reviewed and Macy Dirksen was hired. Robbins motioned to approve. Mulford seconded it and roll call was as follows, Ayes: Wilson, Smit, Mulford, and Robbins. Absent: Peterson. Mayor Sanders declared the resolution approved, adopted, and numbered 21-34.

Mulford motioned to approve Friday, May 28th as the official opening date of the pool, weather permitting. Robbins seconded it and it was approved unanimously.

Smit motioned to approve the new pool hours and fees to start this 2021 pool season. Mulford seconded it and it was approved unanimously.

Applications for the park's maintenance employee was reviewed and Hope Hartman was hired. Smit motioned to approve. Mulford seconded it and roll call was as follows, Ayes: Wilson, Smit, Mulford, and Robbins. Absent: Peterson. Mayor Sanders declared the resolution approved, adopted, and numbered 21-35.

The Galvin's Park rules were reviewed and updated for the 2021 season. Mulford motioned to approve. Smit seconded it and it was approved unanimously.

Robbins motioned to approve Friday, April 23rd as the official opening date of the campground. Mulford seconded it and it was approved unanimously.

Smit motioned to approve the new fees to start this 2021 camping season. Mulford seconded it and it was approved unanimously. Long term campers are welcome.

The city clerk talked about a budget amendment and a funds transfer that will be at the next city council meeting.

Smit motioned to approve 1st Reading & Adopt ordinance #140; Robbins seconded it and it was approved unanimously. Wilson motioned to waive the 2nd reading; Robbins seconded it and it was approved unanimously. Robbins motions to waive the 3rd reading; Smit seconded it and it was approved unanimously.

Mulford motioned to approve the bid from Paul Fahrman to move the a/c unit off of City Hall, not to exceed \$1700. Robbins seconded and the motioned carried with Wilson abstain.

Secondary employment has been approved for Cody with Kobliska Electric as long as there is no conflict with his current job.

Smit motioned to approve a resolution for the wages for City of Public

Works Assistant Brandon Emhoff. Wilson seconded it and roll call was as follows, Ayes: Wilson, Smit, Mulford, and Robbins. Absent: Peterson. Mayor Sanders declared the resolution approved, adopted, and numbered 21-32.

A new Fund Balance report was presented by the city clerk. Mulford motioned to approve. Robbins seconded it and it was approved unanimously.

Council Comments – Mulford talked about the road by Cleveland to the bridge. There are trees that might be looked at to take remove or cut back. Public Works Director will look into it.

Smit motioned to adjourn, Robbins seconded the motion and it passed unanimously. Adjournment at 8:52PM.

Ashley L. Francis, City Clerk
Scott Sanders, Mayor

BILLS TO BE PAID FOR APRIL 2021

Vendor	Description	Amount
aetna.....	League of Cities	\$21.00
AgSource Laboratories.....	Testing	\$1,107.00
Card Services.....	Supplies	\$809.02
Creative Solutions Unlimited, Inc.....	Web Site Subscription	\$504.00
D&L Sanitation.....	garbage - Feb	\$69.00
Fields, Dan	FD Gas Can Fills	\$35.25
Franklin REC	Cemetery Utilities - March	\$239.32
Franklin REC	Cemetery Utilities - April	\$179.60
Frontier Communications	FD & PW Utilities - February	\$332.12
Frontier Communications	FD & PW Utilities - March	\$334.59
Graham	tire	\$473.32
Great American Financial	Copier Lease	\$120.78
Hampton Hardware	Supplies	\$32.05
Hawkins	chemicals	\$1,425.56
ICAP	Insurance	\$38,729.00
Lohrbach, Hannah	Deposit Refund	\$120.00
Mediacom	City Hall Utilities-March	\$209.44
Menards.....	Supplies	\$206.86
MidAmerican Energy	Utilities - February	\$4,385.65
MidAmerican Energy	Utilities - March	\$5,427.25
Mid American Publishing Corp.....	Publications	\$106.67
Misquito Control of IA.....	2020 Mosquito Control	\$5,250.00
Napa	Filter/Oil	\$50.61
NuWay-K&H Cooperative	PD & PW Fuel	\$871.63
Office Elements	Supplies	\$281.17
Payroll.....	March Payroll	\$44,535.77
Payton Plagge	snow removal	\$40.00
Payton Plagge	Spring clean-up	\$1,500.00
Personnel Concepts	IA & Fed Labor Law Poster	\$25.90
Petty Cash - City Hall.....	Metered Postage	\$90.00
Pro Hydro-Testing.....	FD Valve/Cylinder testing	\$195.70
Gary Schoning.....	Ammo - Hart Brothers South LLC	\$360.00
Sheffield Press	2 yr subscription to paper	\$84.00
T-Mobile.....	Burn Site Camera - March	\$15.00
T-Mobile.....	PD Phones	\$61.82
The Computer Guy	Install Virus & Backup Protection	\$120.00
Truax, Jeremy.....	Deposit Refund	\$120.00
United Bank & Trust.....	March Banking Fees	\$20.00
United Bank & Trust.....	April Banking Fees	\$20.00
United Bank & Trust.....	2021 NACHA Annual Fee	\$35.00
USPS	waterbill postage	\$500.00
US Cellular	PD & PW Cellphones	\$315.70
Total.....		\$109,359.78
Revenues for March 2021		
General.....		\$13,564.54
Road Use.....		\$5,097.19
Employee Benefits.....		\$2,664.25
Emergency Fund		\$74.53
LOST		\$7,955.79
TIF		\$2,868.99
Capital Projects Funds.....		\$2.15
Debit Service Fund		\$1,251.02
Perp Care Fund		\$125.14
Water		\$10,708.10
Sewer		\$21,058.05
Storm Sewer.....		\$1,052.18
Total.....		\$66,421.93
Expenditures for March 2021.....		
General.....		\$28,014.35
Road Use Tax		\$7,841.01
Employee Benefits.....		\$8,911.29
Water		\$10,004.28
Sewer		\$10,499.17
Storm Water.....		\$0.00
Total.....		\$65,270.10